

Reporting a Safeguarding Concern

Please use the standard form to report a worrying incident or to record any safeguarding concerns you have, especially any involving children or vulnerable adults.

This Safeguarding Information is displayed on both churches' noticeboards.

Alternatively, you can download a copy of the report form below via the Safeguarding link on the St Mary's or Coleshill Village websites. Save the copy onto your own device, complete the form and send it, or print it and give it, to one of the Parish Safeguarding Officers.

Having done that, and received confirmation from the PSO, please then delete your file and do not discuss what you have written with anyone.

You can also report a concern by speaking directly to one of the Parish Safeguarding Officers.

Safeguarding information is always stored securely, in line with safeguarding requirements and the GDPR.

The Parish Privacy Policy is available on the Parish website.

Parish Safeguarding Officers (PSOs):

Clare Samuels 07966 425206 clare@npiinclare.co.uk

Steve Johnson 01494 722230 stevejohnson60@hotmail.com

Record of Safeguarding Concern

The Parish of Amersham with Coleshill

Use this space to continue from first side, if necessary.

Any other relevant information
(who else is aware of the information; witnesses: immediate action taken?)

Any action taken by you, other than this report of your concern

Your Signature (if not emailing): Date

Please also print your name here:

Passed/sent to PSO: time and date

Indicate to which of the PSOs you sent the report: Steve or Clare (underline or tick the recipient).

Please note:

1. This record should exist in one form only and in one place only, so if you have written or sent the information using a computer, please make sure the original file or email is deleted once a Parish Safeguarding Officer has confirmed receipt of your report.
2. Please do not discuss the information with anyone other than - **at the time** - with those directly involved, or with the Parish Safeguarding Officer to whom you sent the report form.

Parish Safeguarding Officers:

Steve Johnson	01494 722230	stevejohnson60@hotmail.com
Clare Samuels	07966 425206	clare@noiinclare.co.uk